

**Scenic Acres Community Association  
2023 Annual General Meeting Minutes  
May 8<sup>th</sup>, 2024, 7:30-8:30pm**

**Board Members Present:**

Jim Palmer, President  
Jim McMeekin, Vice President  
Stanley Wong, Treasurer  
Kim Bergman, Secretary  
Colin Yeo, Community Development  
Garry McTighe, Facilities  
Bill Hamilton, Fundraising  
David Lindenbach, Grants  
Amy Funk, Marketing & Communications

**Absent Board Members:**

Lee Syhlonyk, Parks & Environment

**Non-Voting Attendees:**

Peggy Flanigan – SACA Operations Manager (non-Board Member)

**Guests:**

Peggy Flanigan, SACA Operation Manager  
Maria Suzier, SACA Bookkeeper  
Heather Gibbons, Neighborhood Partnership Coordinator, City of Calgary  
CST. Hung Pham, Community Resource Officer, City of Calgary Police

**Elected Officials and Representatives**

Kim Tyers – Office of the Member of Parliament for Calgary Rocky Ridge

**Welcome and Call to Order – Jim Palmer**

The meeting was conducted at Scenic Acres Community Centre, starting at 7:33pm

A quorum members was achieved, enabling SACA to conduct the business of the meeting.

Jim Palmer introduced himself and discussed the purpose of the AGM as described in our by-laws.

**AGM Business**

The purpose of the AGM is to deal with ordinary business as prescribed in our bylaws which is to:

- Adopt the agenda;
- Approve the minutes of the 2022 AGM;
- Consider the President's report;

- Approve the audited financial statements of the Association for the 2023 Fiscal Year;
- Appoint auditors for the upcoming Fiscal Year;
- Elect Directors for the Board.

Annual General Meetings can consider matters that require Special Resolution. This year, we have no such resolutions.

### **Introduction: Board Members, Special Guests and SACA Vision**

Jim McMeekin, Vice President  
Stanley Wong, Treasurer  
Kim Bergman, Secretary  
Colin Yeo, Community Development  
Garry McTighe, Facilities  
Bill Hamilton, Fundraising  
David Lindenbach, Grants  
Amy Funk, Marketing & Communications

Jim introduced special guests:

Peggy Flanigan, SACA Operation Manager  
Heather Gibbons, Neighborhood Partnership Coordinator, City of Calgary  
CST. Hung Pham, Community Resource Officer, City of Calgary Police

### **Elected Officials and Representatives**

Kim Tyers – Office of the Member of Parliament for Calgary Rocky Ridge  
Pat Kelly - Received Regrets, unable to attend  
A representative from Calgary-North West Rajan Sawhney's office was unable to attend  
Office of our Councilor for Ward 1, Sonya Sharp – Received regrets, unable to attend

### **Jim introduced Nominees for 2024 Board of Directors**

To be ratified by the members having been appointed by the Board since the last AGM

- Jim Palmer is standing for election as President
- Jim McMeekin is standing for election as Vice President
- Amy Funk is standing for election as Director, Marketing & Communications
- David Lindenbach is standing for election as Director, Grants
- Garry McTighe is standing for election as Director, Facilities

To continue on the Board

- Colin Yeo is standing for election as Director, Community Development
- Kim Bergman is standing for election as Secretary
- Stanley Wong is standing for election as Treasurer
- Bill Hamilton is standing for election as Director, Fundraising

Jim made **FIRST CALL** for nominees for the SACA Board of Directors

Jim asked Kim Bergman to act as secretary and Colin Yeo as scrutineer for the meeting. Kim and Colin accepted; no objections were raised.

Jim described the voting regulations, explaining proper notice for the AGM was given and that the Scrutineer advised that quorum was met, allowing us to proceed with the AGM.

### **Approval of 2023 AGM Agenda and 2022 AGM Minutes**

MOTION

To approve 2023 AGM Agenda

*Dawn Campbel / Anita Marsh Carried*

MOTION

To approve 2022 AGM Minutes

*Bill Hamilton / Colin Yeo **Carried***

Jim made a **SECOND CALL** for any nominees for the SACA Board of Directors.

### **President's 2023 Report and 2024 Update– Jim Palmer**

- Jim Palmer shared highlights from the 2023 President's report and the 2024 update via screen, presented to all meeting attendees, on the following topics.
  - Facilities
  - Programs
  - Grant Dependent
  - LEAF
  - Safe Community
  - Blanket Rezoning Engagement
  - Staff

Jim answered questions from the floor.

MOTION

To approve President's report

*Jim McMeekin/ Garry McTighe **Carried***

### **Presentation of Financial Statements and Auditor's Report – Stanley Wong, Treasurer**

Stanley Wong referenced SACA's financial statements and Auditor's report, highlights were as follows:

- 2023 was the first stabilized operational year since COVID
- Not-for-profit organization and revenues comprised of:
  - Grants/Donations
  - Memberships
  - Programs/Events/Facility Rents
- Programs and events are run on a "cost recovery" basis
- At times, attendance thresholds were not met which resulted in deficits or cancellations

## **Treasurer's Report**

### **2023 SACA Summary Financials**

	<u>2023</u>	<u>2022</u>	<u>2021</u>
Operations	6,648	(62,113)	26,319
One-time restricted donation	-	100,000	-
Capital	(38,619)	(40,614)	(38,204)
LEAF Program	32,951	15,749	(654)
Excess Revenues over Expenses	980	13,022	(12,539)

- SACA follows the calendar as its fiscal year, ie, Jan to Dec
- Audit conducted by Lingard & Dreger, LLP (same as prior year)
- Clean audit report

Stanley Wong answered questions from the floor.

### **Approval of SACA 2023 Financial Statements**

MOTION

To accept the Finance & Audit Report and 2023 Audited Financial Statements

Stanley Wong / Bill Hamilton **Carried**

### **Approval of Auditor for 2024 Fiscal Year**

MOTION

To appoint Lingard + Dreger LLP Chartered Professional Accountants to perform the audit for the fiscal year ending 2024

*Stanley Wong / Colin Yeo **Carried***

### **Election of New Directors**

- Jim Palmer is standing for election as President
- Jim McMeekin is standing for election as Vice President
- Amy Fund is standing for election as Director, Marketing & Communications
- David Lindenbach is standing for election as Director, Grants
- Stanley Wong is standing for election as Treasurer
- Garry McTighe is standing for election as Director, Facilities
- Bill Hamilton is standing for election as Director, Fundraising
- Kim Bergmann is standing for election as Secretary
- Colin Yeo is standing for election as Director, Community Development

Jim presented a **THIRD** and **FINAL CALL** for nominations. No further nominations were received. Nominations were closed and positions filled.

MOTION by Jim Palmer

- Motion to elect the following persons to the SACA Board of Directors for a two-year term

*Anita Larche / Sandy Palmer **Carried***

Jim presented a **THIRD** and **FINAL CALL** for nominations. No further nominations were received. Nominations were closed and positions filled.

### **AGM Close/Adjournment**

MOTION

To adjourn the 2023 SACA AGM at **8:23 pm**

*Don Campbell / Colin Yeo **Carried***

**Respectfully Submitted By**

Kim Bergman  
SACA Secretary